

JOB ADVERT

Job Title: Dispenser (Pharmacy Technician) 2 Fresher Job Placements

Schedule: Full time

Company: Zest Pharmacy Limited

Name of Institution: Zest Pharmacy

Duty Station: Nansana –Wamala Stage

Reports to: Senior Dispenser

Reference: HRM/Disp/09/19

About Zest Pharmacy:

Zest Pharmacy is a modern retail pharmacy providing quality pharmaceutical care products, cosmetics, baby care products and medical laboratory services mainly from all over the world at very affordable prices. We have positioned ourselves as consistent providers of quality and dependable products and services ensuring a professional distribution and supply infrastructure that you can trust. It is our strong belief that the right care and service must be given to everyone who pays us a visit, whether they are waiting for their prescriptions, buying toiletries or just passing by. We have convenient operating hours and our locations are strategically positioned to suit our customer's convenience

Key Duties and Responsibilities:

- ❖ In charge of registering dispensed drugs and medicines.
- ❖ Guiding and advising patients and attendants in the proper use and storage of medicines.
- ❖ Making requisitions for medicines and other health supplies from stores.
- ❖ Carrying-out regular equipment servicing and ensure that they are functional.
- ❖ In charge of identifying and classify drugs, keep stock and adhere to Professional Code of Conduct and Ethics.
- ❖ Compiling and sending reports on drugs usage and submitting to the Senior Dispenser/Manager.
- ❖ Performing any other duties as may be assigned from time to time.

Qualifications:

The ideal candidate must hold at least a diploma in Pharmacy, Clinical Medicine or any relevant health related course from a recognized institution.

He / she should also be registered with the Allied Health Professionals' Council or its equivalent professional's council

Candidates should have at least 6months working experience in a healthcare based setting. Candidates must be knowledgeable in basic computer applications especially MS Office and should be aged between 22 – 28 years.

SKILLS & EXPERIENCE

ESSENTIAL

- Should be fluent in the commonly used languages, Luganda & English and ready to work.
- Excellent communication and negotiation skill.
- Knowledge of basic computer skills is essential and mandatory.

DESIRED

Other Required Skills & Competencies:

- Should be honest, well organized, results oriented and reliable.
- Should be a team player and a self-starter.
- Should be self-motivated, innovative with a passion to achieve steep targets.
- Should possess a strong personality and dynamism.
- Should be able to work effectively in a fast paced environment and under pressure.
- Should demonstrate commercial awareness and ability to manage costs and maximize income for the organization.
- Should have ability to plan, organize and prioritize work.
- Demonstrate the highest level of ethical behavior.
- Remain flexible in order to adapt to changes in work environment.
- Maintain confidentiality of sensitive information.
- Possess a work ethic that includes neatness, punctuality, attention to detail and accuracy.
- Basic computer skills, including e-mail, word processing and spreadsheets.
- Excellent interpersonal skills to facilitate interaction with the clients and other staff.
- Maturity, honesty, integrity and a strong sense of ethics
- Demonstrated ability to remain calm in stressful situations.
- Patience and understanding
- To be persuasive, persistent and firm

How to Apply:

If you believe you have the necessary skills and experience, then apply immediately and send CV, copies of certified academic and professional certificates, current salary, salary expectations, names of 3 referees and a daytime telephone contact (saved as one document) in PDF format to info@zestpharmacy.co.ug not later than 5pm (GMT +3) on 30th September 2019 or deliver it to our Head office at the address below:

Zest Pharmacy Limited

Wamala Stage, Nansana along Hoima Highway,

8 miles from Kampala city center

P.O.BOX 37781, Kampala- Uganda

Tel. No. 0200978854 or 0777361541

NB: Only shortlisted candidates will be contacted. Shortlisted candidates shall be required to bring their original certificates unlaminated at the interview. Candidates who will present forged certificates are to be handed over to the Police for appropriate action.